

Good morning SJS Community,

Each year St. John School parents support this school through an immense amount of service hours. This volunteerism is extremely important to the school and creates stronger home-school relationships. Thank you for your continued support.

This year we are moving to a different tracking system for service hours. It will be done online through FACTS. Every family will be responsible for entering their own service hours, including, among other things, lunch duty, volunteering at an SJS Parent Group event, and volunteering in the classroom. In general, it will put the responsibility of entering and tracking Service Hours on parents.

Each time you perform volunteer hours that qualify as service hours, you should go on to FACTS and enter them. This would include volunteering at an event or in the classroom. The only exceptions would be lunch duty which should be entered on a monthly or bimonthly basis.

Please see the attached for an overview of how to enter Service Hours in FACTS. This is the first year we are using this system so there will be bumps in the road, please bear with us. Our Service Hours Coordinator, Jenn Vessiropoulos, will be checking hours on a periodic basis and we will reach out if we see any issues.

If you have any questions regarding service hour tracking, feel free to reach out to Jenn at [SJSservicehours@sjscanton.org](mailto:SJSservicehours@sjscanton.org).

Again, thank you for your support.

Chris